

Extension Department

To build partnerships and provide research based information through non-formal education and to help develop problem solving and decision making capacity in farmers to improve their economic well-being and quality of life.

Specific Objectives

- To create conditions whereby farmers have access to appropriate and state of the technologies and methods for efficient production on a sustainable basis.
- Identify and effectively transfer improved rice varieties and crop management practices that enable farmers to produce high and stable yields of rice.

Functions

To provide technical production information that meet farmer's needs.

To engage in off station testing of new varieties, fertilizers, pesticides, water management practices and land preparation operations developed by the research station.

To work in collaboration with farmers identifying production problems and advising on corrective measures.

To provide field services in terms of crop survey, reporting and distribution of seed paddy and feedback from farmers to researchers

Quality Control Department

This department is responsible for laying down and maintaining technical standards consistent with international classifications, for grading paddy and rice.

To exercise and perform in relation to rice factories the functions, under the Rice Factories Act.

To train persons to grade paddy and rice and to certify and license persons who are in the opinion of the Board qualified to grade paddy and rice.

To collect and make available to the rice industry relevant data relating to grading and quality of paddy and rice.

To grade and certify the grades of all rice intended for sale in Guyana and for the export market.

Export and Trade Facilitation

- To promote the expansion of the export trade in paddy, rice and other products derived from rice.
- To facilitate the export of paddy, rice and rice by-products.
- To establish mechanisms and systems to assist rice producers to export and for that purpose
- provide assistance in negotiating and entering into contracts.
- To monitor all export transaction, with a view of providing assistance to the parties involved.
- To engage in marketing research and analysis pertaining to export potential for rice.
- To advise the Government and rice industry as regards marketing prospects for the export of rice.
- Issuing of export and producer licenses.



GUYANA RICE DEVELOPMENT BOARD



The GRDB was established in 1995, in pursuance of the Guyana Rice Development Board Act No. 15 of 1994. The main objectives of the GRDB include;

- A) To develop the rice industry in Guyana and to
- B) promote the expansion of the export trade in the said industry;
- C) To establish facilities for the conduct of research, relating to rice extending to rice farmers through an established system, the benefits derived from such research;
- D) To engage in such promotional and developmental activities which the Board deems necessary for the purpose of developing the rice industry.

Management of GRDB

GRDB is managed by a Board of Directors (BOD) and a General Manager. The BOD is appointed by the Minister of Agriculture and must include, three rice farmers' representatives, two representatives from the milling sector and a consumer representative.

Vision Statement

“An Integrated, sustainable and profitable industry producing and marketing rice for the benefit of all Guyanese”

Mission Statement

“To efficiently utilize the resources of Guyana to produce and market high quality rice and rice by-products as a staple food for local and international markets while providing employment and foreign exchange earnings”

Administration Department

This division is headed by the General Manager, and is responsible for:

- Day to day activities of the Board.
- Safe-keeping of the Boards records, contracts and minutes of meetings.
- Dealing with any legal matters.

Finance Division

This division consists of an Accountant, Assistant Accountant, Senior and Junior Clerks, Internal Audit Clerk, Cashier and a Typist/Clerk. The Division is responsible for:

- The Collection of levy and fees. These fees are charged for grading of paddy or rice.
- Assembling budget information
- Developing clerical procedures
- Developing charts of accounts
- Proposing accounting policies
- Administering accounting operations
- Compiling special reports for managers
- Preparing reports for external auditors and Guyana Revenue Authority

Research station

The Research Division consists of five departments which are engaged in research activities and one department providing support services and the production of basic seeds.

The five departments are:

- 1) Plant Breeding
- 2) Agronomy
- 3) Entomology
- 4) Pathology and
- 5) Seed Production

The research activities are administered by a Chief Scientist with several scientists, Research Assistants, Research Technicians, Chief Clerk and several clerical and skilled workers. The main thrust of the Research Division is the development of superior rice varieties with suitable agronomic practices, and the production of adequate quantities of high quality seeds to facilitate commercial production by farmers. To achieve these objectives, linkages are established with local and foreign entities and institutions engaged in agricultural development and research.

Human Resource

This division consists of a Human Resource Assistant and is responsible for:

- Establishing policies and procedures for the recruitment, hiring, promotion, transfer and termination of employees.
- Staff Welfare.
- Maintaining a comprehensive training program for all employees.
- Conducting training.